



## REGISTRATION AND IN-PERSON AUTHENTICATION (IPA) MARCHING ORDERS

### 1 | GET REGISTERED

- Log in to [www.myhealth.va.gov](http://www.myhealth.va.gov)
- Click the **“Register Today”** button on the right and complete all the required fields on the registration form
- Enter your first, last and middle name **exactly** as it is written on your VA-issued ID
- Be sure you select the **“VA Patient”** check box under the **“Relationship to the VA”** section
- Memorize or write down your user ID and password and keep them in a secure place

### 2 | GET AUTHENTICATED

- Visit your facility’s Release of Information office or your Primary Care provider’s medical clerk
- Tell them you want to **In-Person Authenticate (IPA)** your My HealtheVet account
- Complete and sign the VA Form 10-5345a given to you by the clerk
- Show the clerk your government-issued photo ID

*(IPA functions will activate within 24 hours)*

### 3 | START USING MY HEALTHEVET

Enjoy all the features of MHV including:

- Secure Messaging
- Lab Report Review
- Appointments
- Prescription Refills
- Wellness Reminders
- Much More...

For additional assistance, contact:

**DAN MACK**, My HealtheVet Coordinator  
(228) 523-HVET (4838)

